

# EAAS POSTGRADUATE TRAVEL GRANTS APPLICATION FORM

The deadline for receipt of this application is May 31 of each year. The maximum single award granted will be EUR 2,000.

All documents need to be submitted electronically (via email) to the Vice President of the EAAS.

The complete application must include the following:

- EAAS Travel Grant Application Form (this document)
- an estimated budget (see instructions below)
- a document verifying your enrollment for a higher research degree at a European university.
- a reference letter from the academic supervisor at home institution
- an invitation letter from the host institution (see instructions below)
- a letter from a national association which is a member of the EAAS confirming that the applicant has been a member for at least a year.

## 1. PERSONAL DETAILS

- Name:
- Nationality:
- Date of Birth:
- E-mail:
- Home Institution:
- Host Institution:
- Which Higher Degree are you registered for ? (*tick one*)
  - Ph. D.
  - Master's degree by research
- For which grant are you applying? (*tick one*)
  - Transatlantic Grant
  - Intra-European Grant
- Of which American Studies Association constituent to the EAAS are you a member?

## 2. EDUCATION AND PROFESSIONAL EXPERIENCE

In no more than 100 words:

- Give details of your university education including degrees earned.
- Give details of any publications and scholarly achievements such as conference presentations.
- Give details of any previous experience studying abroad.

### **3. RESEARCH PROPOSAL**

In 400 words describe the academic goal of your planned project, the objective of your research visit, the reasons for choosing the particular institution and the duration of the visit. Please do not use this space to describe your PhD thesis if it is not part of the planned project or to write in detail about your previous research. Concentrate on describing the research for which you are asking the grant. Applications which exceed the specified word count will not be accepted.

### **4. BUDGET**

Give a detailed estimated breakdown of the funding you require for the visit. This must include sums regarding travel costs, subsistence costs, incidental costs. Provide these sums in euros. State the total amount you are asking from the EAAS. Please also state the minimum amount that would enable the research trip to take place. These two sums are an obligatory part of the budget. Please state whether you are eligible to apply for funding from another source.

I hereby declare that all of the information given on this form is accurate.

[Signed]

[Date]

## **INSTRUCTIONS**

- a) Please send a PDF version of the application form from which the text can be copied. Handwritten forms will not be accepted.
- b) Please include a reference letter from your academic supervisor in your home institution.
- c) Please provide an invitation letter from your contact in the host institution. If you plan to use archives housed in a university or public library and this institution has an open access policy, you are still required to provide an invitation letter from a person in this institution. If you plan to visit several institutions during your research, you need to provide an invitation letter from each of these institutions confirming that you will conduct research at those institutions.